



# Kent Local Medical Committee

*Supporting list based personalised care, the partnership model and meaningful collaboration*

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## Kent LMC/Kent & Medway GP Staff Training Advisory Board Newsletter September 2016

Dr John Allingham chaired the recent Kent & Medway GP Training Advisory Board. Mrs Donna Clarke attended on behalf of the LMC, Fran Chatham and Sue Gassor attended as practice representatives, Sara-Jane Kray, Clare Fuller, Sharon Lee and Carole Cheales attended on behalf of the CCGs and Gareth Pitcher, Jo Purkis and Sue Timmins attended on behalf of the GP Staff Training Team.

### Future of the K&M GP Staff Training Team after 1<sup>st</sup> April 2017

The LMC held a ballot of their reps who voted overwhelmingly in favour of Kent & Medway wide level service with only 2 votes against. It is still to be decided where and how the service will be delivered. The plan is to have a decision by the end of December 2016. Discussion took place regarding some of the issues including funding streams and length of contract. A task and finish group has been set up to devise a service specification and look at the options.

### K&M GP Staff Training Service Update

- There have been issues with the training Levy not being collected properly by Primary Care Support England (PCSE), which has impacted on the ability to commission courses for the whole year.
- There are a few gaps in the training programme at present but the GP Staff Training Team (GPSTT) are working with the LMC to prioritise within the resources available.
- There have been a large number of DNAs and last minute cancellations by attendees. It would be appreciated if Practice Managers could ensure that their staff attend courses when they have booked or give plenty of notice of being unable to attend.
- The Learning Pool will have a new facility to allow Practice Managers the

ability to approve courses their staff have booked onto. Practice Managers will also be able to book their staff onto courses.

- The LMC have assured West Kent CCG (current hosts of the GPSTT) that the levy is now coming through so they have lifted the embargo on commissioning courses.

### Course Waiting Lists Update

Currently GPSTT deal with waiting lists by writing out to individuals with dates of courses as they are booked. Individuals are given the option to book onto a course date or a new waiting list, the original waiting list is then closed. Reports of people on waiting lists for over a year are erroneous. Some old waiting lists that may have been visible have now been removed. The GPSTT are booking some additional courses on based on long waits including spirometry and B12. Primary Care Workforce Facilitators (PCWFs) can arrange courses if necessary and they could then claim reimbursement. This would require prior approval to ensure funding was available.

The group discussed venues, and the high costs for last year. The LMC has had a very positive response from PMs following an email to them requesting identification of rooms in practices that could be used.

### Evaluation of Courses

Evaluation of courses and how training has impacted on practice is very important. Currently the GPSTT does not have capacity to carry this out extensively so the Task and Finish Group will consider what is required moving forward.

### Phlebotomy for Apprentices

Currently external apprentices in organisations such as KCHT undertaking a level 2 NVQ can do phlebotomy training after the Care Certificate. If practice staff

want to be HCAs and do phlebotomy they have to do KasPac first, which is a level 3 NVQ. There is therefore a disparity between Practices and KCHfT.

#### **NVQs for nurse training**

The GPSTT remit does not cover personal development therefore would not fund Level 3 NVQs in Health and Social Care as a gateway to nursing. The GPSTT will go back to applicants and suggest practice will need to fund this.

#### **SKC additional training and KCHfT**

South Kent Coastal(SKC) CCG newsletter went out to all SKC practices with information that practices can tap into KCHfT courses. The PCWFs have worked with KCHfT on this reciprocal arrangement whereby their Community Nurses have been allowed to attend PLT events in SKC & Thanet. There is a charge if 50% or more places are taken by general practice, but if practices are only taking 1 or 2 spaces or filling spare spaces then the course is free unless the delegate cancels at last minute. This is designed to support the difficulties and challenges the GPSTT have faced and is not a permanent offer and will be reviewed.

#### **GPfV Training Allocation Monies**

CCGs have received their allocations of this money. The criteria from NHSE website for use of this money is for receptionist signposting and correspondence management by clerical staff. It is understood that a list of providers and training will be made available on the NHSE website. GPSTT will meet with PCWFs to discuss how to provide relevant training. Further details are available at:

<https://www.england.nhs.uk/ourwork/gp-fv/gpdp/>

This website is constantly updated before information is disseminated anywhere else.

#### **Statutory and Mandatory Training**

It was suggested that the GPSTT could tap into PLTs to deliver statutory and mandatory training at scale. Also possibly the e-learning with support or face to face to avoid the cost of a venue. The GPSTT and PCWFs agreed to discuss further.

#### **Reimbursement for Practices**

Practices are reminded that they will only receive reimbursement for training they book direct if they have received prior approval by the GPSTT.

Date of next meeting: 22<sup>nd</sup> December 2016

Donna Clarke  
Practice Liaison Officer