

Private & Confidential
Date

Dear

Vaccination status

As you may already be aware the Department of Health and Social Care (DHSC) has formally announced that individuals undertaking CQC regulated activities in England must be fully vaccinated against COVID. The government regulations are expected to come into effect from 1 April 2022, subject to the legal process. This means that unvaccinated individuals will need to have had two doses by the 1 April 2022 deadline.

This will be a legal requirement that PRACTICE NAME is required to adopt and the purpose of my letter is, therefore, to outline how this may impact you. Although this is a mandated requirement, it is also the PRACTICE NAME view that this is the right thing to do to protect vulnerable people we come into contact with during our work, as well as assisting to protect colleagues, all patients and loved ones.

The COVID vaccination will be a condition of deployment (unless a medical exemption applies) from the 1st of April 2022 and apply to all workers employed, or otherwise deployed, in the provision of a CQC regulated activity. This, therefore, applies to all workers employed or engaged by the PRACTICE NAME who work, or may be required to work face-to-face with patients in order to fulfil their role / carry out their duties. This includes all frontline clinical staff as well as non-clinical staff who have incidental contact with patients, but not directly involved in patient care. As such all staff will need to have had their first dose of vaccine by 3rd February 2022 so they can be fully vaccinated by 1st April 2022.

If you have not yet been fully vaccinated. I request that you now make arrangements to receive the vaccination/s at the earliest opportunity. You can access the NHS booking system for the vaccine [here](#).

If you have received your 1st and 2nd dose of the vaccine, please let CONTACT NAME/EMAIL know as soon as possible by providing a copy of your COVID pass. You can get an NHS COVID Pass digitally through the NHS App or the online NHS COVID Pass service. These should be returned by no later than 7th January 2022.

If you do have an underlying health condition that you are concerned about in relation to receiving the COVID vaccination which you feel would make you clinically/medically exempt, I would ask that you contact your medical practitioner at the earliest opportunity for their advice and input.

I hope that you can all understand the need to move forward with this swiftly in advance of the implementation date, however we remain committed to providing support and assistance to any employees that are concerned or have queries about receiving the COVID vaccination, and are, therefore, offering individual meetings with any employees who feel they wish to discuss this matter further.

If you have any queries or concerns regarding the content of this letter, then please do not hesitate to contact - CONTACT NAME/ EMAIL/ NUMBER.

Yours sincerely,