**Kent Police Firearms Licensing Responsibilities**

Medical verification received from GP by post or e-mail.

Application form received and checked for correct completion, declarations and payment of required fee.

No

Application form already received.

Yes

Medical report already received from GP.

Yes

No

Medical verification filed pending receipt of application form.

Application form held pending receipt of medical verification from your GP.

If application not received within 60 days- medical verification to be deleted / destroyed.

If medical verification not received within 30 days- contact applicant and advise unable to progress application at this time.

When both application and GP verification received- enter details onto the National Firearms Licensing Management System.

Application allocated to Firearms Investigating Officer for processing and assessment of suitability to possess a firearm / shotgun / explosives.

Applicants GP requested to place a marker on the applicants medical record showing them as a firearms holder.

Applicant informed of decision and certificate issued.

Applicant informed of decision to refuse certificate and reasons for this decision.

Yes

No

Enquiries completed- chief officer satisfied that the applicant is fit to be entrusted with a firearm and that in all the circumstances the applicant can be permitted to have the firearm or ammunition in his possession without danger to the public safety or to the peace.