

# Kent Local Medical Committee

8 Roebuck Business Park, Ashford Rd, Harrietsham, Kent ME17 1AB Tel. 01622 851197 Fax. 01622851198

Email. info@kentlmc.org Website: www.kentlmc.org

Medical Secretaries: Dr Mike Parks

Dr John Allingham Clerk: Mrs Di Tyas

# Kent LMC/Kent & Medway GP Staff Training Advisory Board Newsletter June 2014

Dr John Allingham chaired the recent Kent & Medway GP Training Advisory Board. Drs Amit Kumar, David Lawrence, Robert Sadler and Mrs Liz Mears attended on behalf of the LMC, Mrs Elizabeth Ali, Fran Chatham, Fiona Ellis, Sue Gassor, Ruth Wells, Adrian Young and Caroline Flasse attended as practice representatives, Michael Ridgewell attended on behalf of NHS England, Claire Trevill, Gareth Pitcher and Jo Purkis attended on behalf of Kent & Medway Commissioning Support and Dr Nathan Nathan attended on behalf of Medway CCG.

#### Safeguarding

Jo Purkis has posted what safeguarding training is required on the learning pool site. The on-line Skills for Health training course is currently free for nhs.net. KMCS agreed to develop what is required for Learning Pool. The group agreed that a solution is needed before charging commences after the 31st March 2014.

# **Pension Training**

Jo Purkis to identify an alternative means of delivering this training for practice staff by the next meeting.

#### **HCA Training**

One has been run this quarter. Christchurch might APEL into foundation course. There are 3 courses running after the summer. KASPAC is required for the extended role, and is unique and was developed in Kent.

# **Introduction to Practice Nursing**

Jo Purkis has experienced problems with the London Wide LMC dates and will look at alternative providers. The LMC agreed to follow up with London Wide LMC.

# **Automatic Flag**

Jo Purkis confirmed that e-mail alerts are now set up for new courses and does include the PNA's. Those on the waiting list will be e-mailed one week before anyone else. It was agreed to copy in the practice managers and include in CCG newsletters.

# **DBS Training**

There has been quite a bit of conflicting advice around about who in the practice to DBS. The CQC have said that anyone who has access to the patient's notes should potentially have a check. Practices should undertake a risk assessment of all staff and provide evidence to the CQC of that. LMC asked to publish some advice.

#### **GP Staff Training Service Update**

Claire Trevill reported that the Training Needs Analysis (TNA) had a 39% response rate which could equate to approximately 5000 training places. Everyone was encouraged to promote the completing of this TNA. A blank form is available on the Learning Pool website. This could provide an opportunity to increase e-learning course and help with compliance training.

#### Financial Update

Gareth Pitcher presented the year end position for 2013/14 which was underspent. It was agreed that a significant amount of the budget would be used this year with planned courses and the feedback from the TNA. Budgets would be reviewed regularly to ensure the funding is still appropriate.

# First Aid Training

John Allingham outlined some training requirements that would have traditionally sat outside of GMS. First Aid

Training is something that the CQC will require and practices will need to adhere to. It was agreed that this could now be funded from the topslice.

# **IUCD Training**

John Allingham reported a request for this training. The LMC felt at the time that this could be supported. This then opened the debate about what is core and noncore GMS. This can be difficult in some areas to detail. The LMC agreed to outline what was in and out of GMS and some of the grey area in between.

# Preparing for a CQC Inspection

Jo Purkis reported that a course is being trialled by the C4 Canterbury practices from Thornfields to see if this is more appropriate for practices.

All practices are being encouraged to feedback to the CQC and LMC office their recent experiences. Liz Mears asked if there could be some practice managers who might consider feeding directly into future training.

#### BLS

Jo Purkis requested that a reminder could be sent to practices about GPs attending BLS training that has been funded from the top-slice. John Allingham agreed to write a standard letter from the LMC confirming that GPs could sit in on practice training and that the training had to meet the needs of the HSE.

# Date of Next Meeting

The next meeting will be held on Thursday 4<sup>th</sup> September 2014, 12.30-3.00pm at Lenham Community Centre, Groom Way, Lenham, Kent ME1 2QF.

Liz Mears Clerk