



Kent Local Medical Committee

Supporting list based personalised care, the partnership model and meaningful collaboration

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Kent LMC/Kent & Medway GP Staff Training Advisory Board Newsletter September 2015

Dr John Allingham chaired the recent Kent & Medway GP Training Advisory Board. Dr Rob Sadler and Mrs Liz Mears attended on behalf of the LMC, Ruth Wells and Adrian Young attended as practice representatives, Bryony Neame, Gareth Pitcher, Jo Purkis and Sue Timmins attended on behalf of South East Commissioning Support Unit and Eman Yassin and Bug Price attended as GP Trainees.

Statutory & Mandatory Training Update

The information has been collated and made available on learning pool.

Oxygen/Defibrillator Training

It was noted all BLS training now includes oxygen in resus training. Defibrillator training is included in the training as required by the practice.

Employment Law Helpline

The rates are highly likely to increase next year for the employment helpline. There was some discussion around eligibility from employees who also work outside of Kent and Medway. It was agreed that staff who worked in Kent and Medway should be able to access the training provided by the GPSTT.

K&M GP Staff Training Team Review

The LMC reported that the final draft report will be completed by Tara Humphrey next week. The informal feedback was that the service is very valued and practice managers want it to continue. Once the report is received a decision will need to be taken by NHS England, CCGs and the LMC on the future of the service.

K&M GP Staff Training Service Update

Sue Timmins reported that attendances have been very good with approximately 5000 episodes of training. £450k had been spent between April and August 2015, 10% has been spent on in-house training, £45k has been spent on immunisation training. It was noted that practice manager workshops had been very well received. Jo Purkis reported that she has run a survey on Learning Pool on the types of training that staff may require in the future. It was suggested that the guide previously produced on how to use the service be updated and circulated.

Update on Learning Pool

The Team are looking at re-theming LearningPool for the November conferences as part of an overall improvement of the site. There are new e-learning opportunities appropriate for people to access for both in and outside of the workplace, and there are opportunities with new technology around the development of Apps and the use of Facebook. The Team are now sending reminders to training participants one week before their courses as the current confirmations were not necessarily very clear.

Training to extend the role of the HCA: Gateway Requirements

There is a Gateway requirement for this extended role:- KaSPaC, level 3 NVQ or equivalent. The GP Staff training team will be strict with the Boards agreement that this approach around gateway requirements was enforced.

Apprenticeship Funding

GP practices may now be able to access training funding by applying direct to HEKSS for any eligible Apprentice. This enables £500 per apprentice to be provided. There have been 120 apprentices appointed in the last 4-5 years.

Duration of in-house training sessions

Sue Timmins cited some examples of issues with in-house training with staff leaving the training part way through, or answering their telephone. It has been agreed that no certificates will be issued if staff are not attending training for the whole duration of the course.

Care Certificate Certification

KaSPaC has now been mapped into the Care Certificate, and there is a course starting next week and a further two courses subsequent to that which will be KaSPaC and the Care Certificate together. Therefore new HCAs from April 2016 will attain both qualifications.

National Skills Academy Quality Mark

This is a quality mark for training and will cost approximately £5,000 to achieve, but it will enable courses such as KaSPaC to be marketed in the future. The GP Staff Training Team will investigate this and commence an application to achieve the National Skills Academy status.

Practice Manager/Practice Nurse Conferences

The Practice Nurse Conference has 200 people registered to attend on Wednesday 18th November 2015. Approximately 86 have registered to attend the Practice Manager's Conference on Wednesday 4th November 2015. Both Conferences will be held at The Mercure Great Danes Hotel, Hollingbourne.

To book a places please go to the [KMGP Learning Pool Website](#) and click on 'Conferences 2015'.

Course Withdrawals and DNAs

Sue Timmins reported a number of cancellations due to pressure of work in

surgeries, it was agreed that a minimum of 5 working days to be given as the notice period for cancellation of courses.

Nasal Flu

Jo Purkis asked if HCAs are able to undertake this. Post Meeting Note: JA confirmed that providing the HCAs are adequately trained they can administer Nasal Flu under a PSD.

HCA Flu Update

Sue Timmins reported that LearningPool are unable to get the on-line training in place in time, and that there would be a 12 week lead-time. This is unacceptable, particularly due to the time of year as we are just about to be entering into the flu season. Other enquires have been made and there is a free module now on LearningPool which has been made available by Public Health.

Level 2 Dementia

Sue Timmins asked if awareness training should be supported by the levy. It was agreed that this should be kept on the radar but that practices nurses will have access to many dementia patients. Sue agreed to discuss appropriateness of awareness training with Sue Gassor.

Anticoagulation

The Practice Nurse Advisors are concerned about nurses working with Warfarin who may not feel confident to do so. It was agreed that if there were issues that the Practice Nurse Advisors were picking up they should be reported to NHSE rather than this Board.

Date of Next Meeting

The next meeting will be held on Thursday 3rd December 2015, 1.30pm - 3.45pm at Lenham Community Centre, Groom Way, Lenham, Kent ME17 2QF

Liz Mears

Clerk on behalf of Kent LMC